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1110 Fountain View Blvd  
P.O. Box 100  
Thompson's Station, TN 37179

# Pool Permit Submittal Checklist

**Note:** Additional information could be required if deemed necessary by the Building Codes Division

- ☐ Williamson County Septic review/approval letter, if applicable.
- ☐ Signed property owner's statement.
- ☐ Signed pool construction applicant acknowledgement.
- ☐ State of Tennessee contractor's license.
- ☐ Proof of insurance. Shall list the Town of Thompson's Station, 1110 Fountain View Blvd. as the certificate holder.
- ☐ Signed erosion control checklist.
- ☐ Plot plan of the property showing the pool location, silt fence, pool barrier, concrete washout, dumpster, porta-potty, all easements, and temporary construction entrance. Measurements of setbacks and pool location shall be shown.
- ☐ Engineered design for retaining walls 48" or greater measured from bottom of footing, if applicable.
- ☐ Elevations showing pool size and depth.
- ☐ Pool design drawings with barrier requirements and location of pool equipment.
- ☐ Plumbing, electrical, and mechanical drawings showing materials, size of lines, and locations.
- ☐ Final plans showing fence/pool barrier, gates, and gate fastener details.
- ☐ Gas pool heater installation instructions and BTU load calculation, if applicable.
- ☐ Manufacturer's installation information for pool and alarms.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_